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Schedule Complex Training in Minutes

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John Peebles

CEO at Administrate

How Training Infrastructure Delivers Value to Enterprise Training Organizations

- Automate, Streamline and Organize Operations
- Integrate with Other Tools & Learning Investments
- Support Intelligent Decision Making
- Demonstrate Organizational Return on Training Investment

80% of Corporate Training is Still Delivered via Classroom

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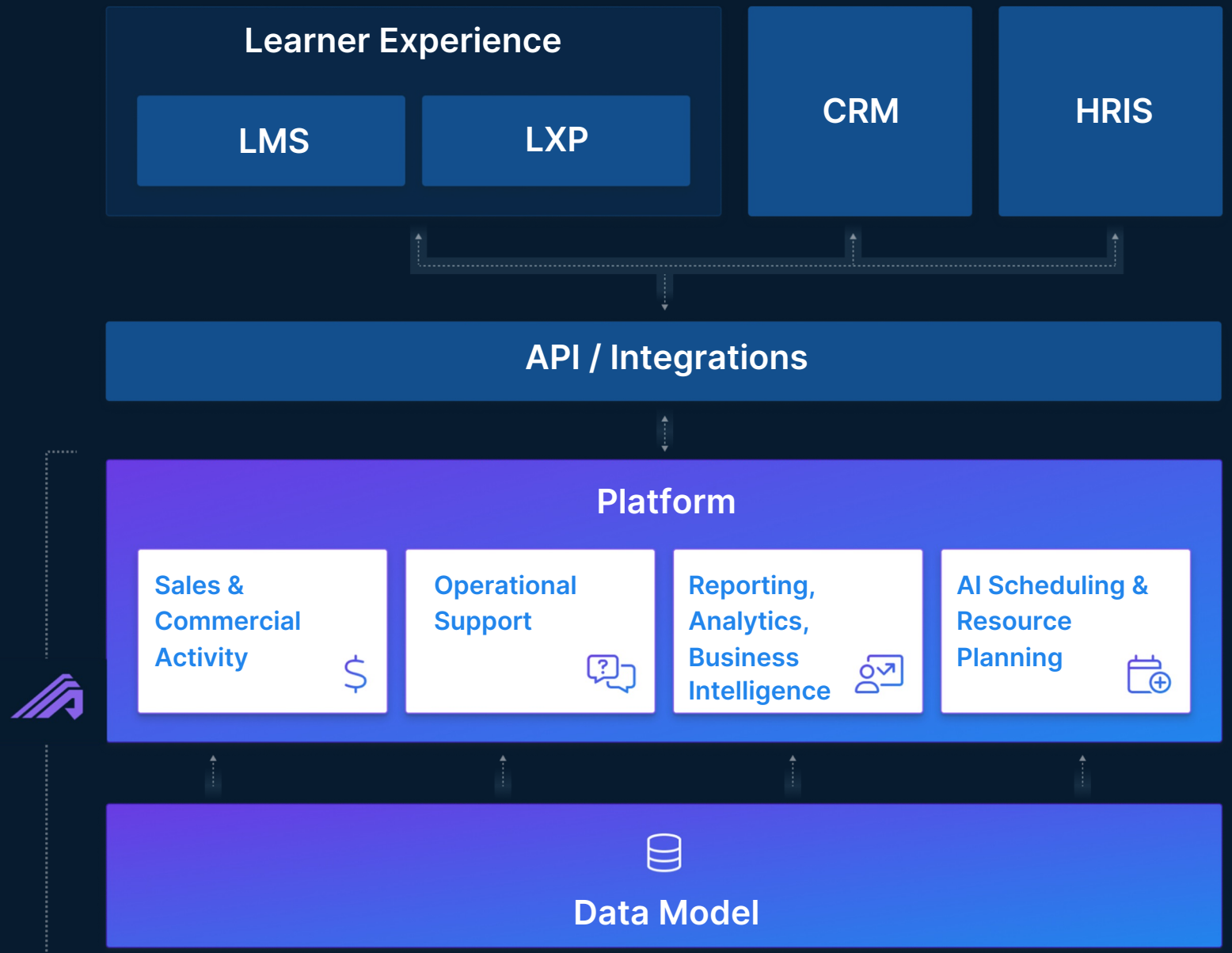
Enterprise Training Infrastructure



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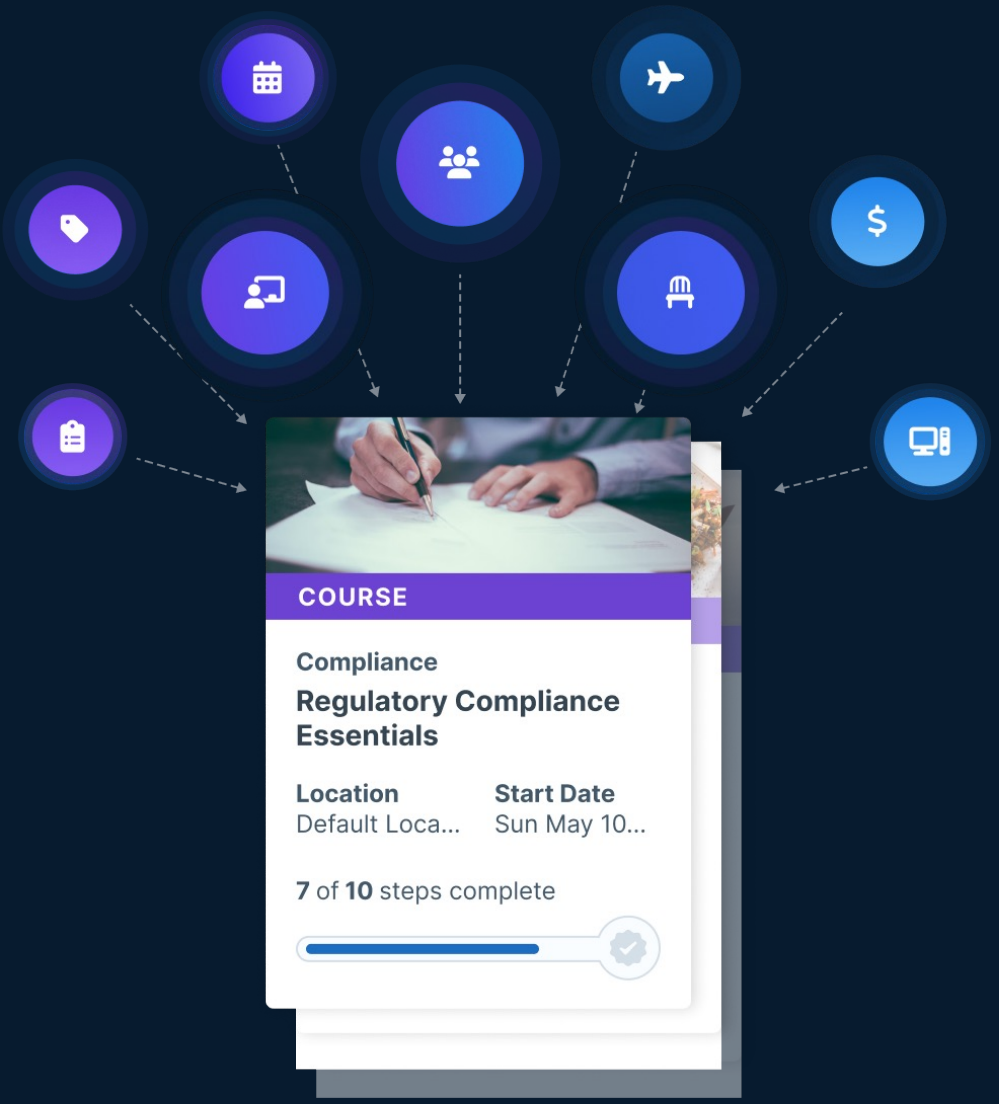
Course Templates

- Save Time
- Standardize
- Capture Requirements



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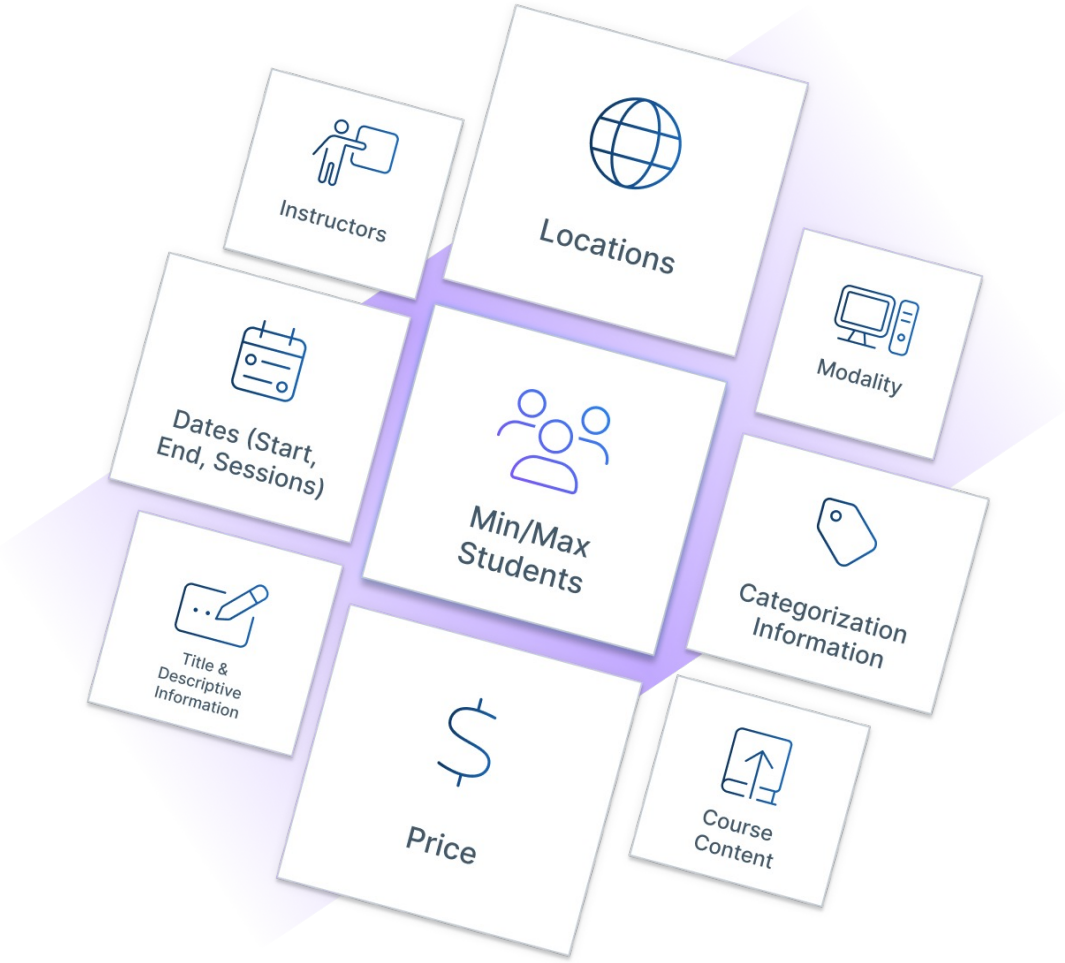
Without Course Templates

We must specify everything, every time.

1. Title & Descriptive Information
2. Categorization Info
3. Course Content
4. Business Rules
5. Min/Max Students
6. Price
7. Modality
8. **Location(s)*** (where course is being held)
9. Dates (Start, End, Each Session)
10. **Instructor(s)***
11. Any necessary **Resources***



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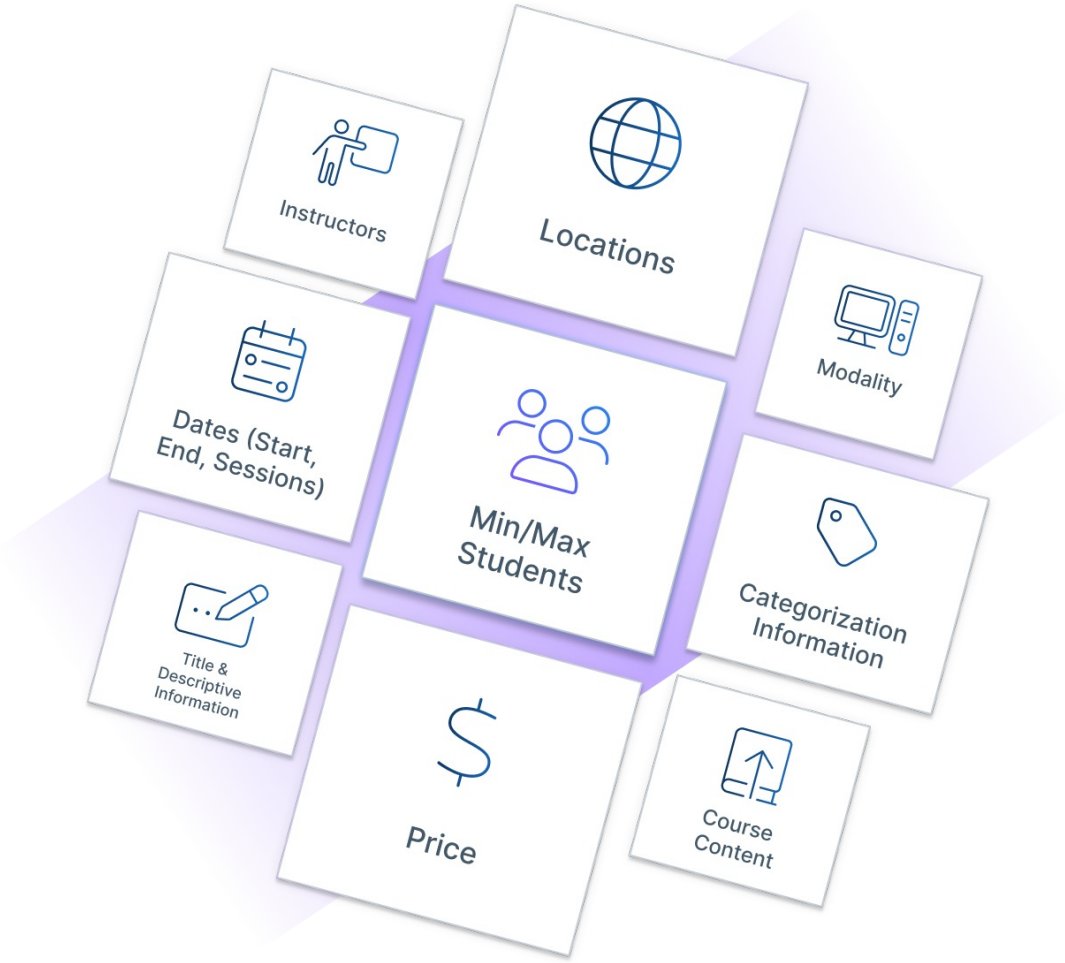
*** Must also be manually figured out per course**

With Course Templates

We only need to specify:

1. Location
2. Start Date
3. Instructor



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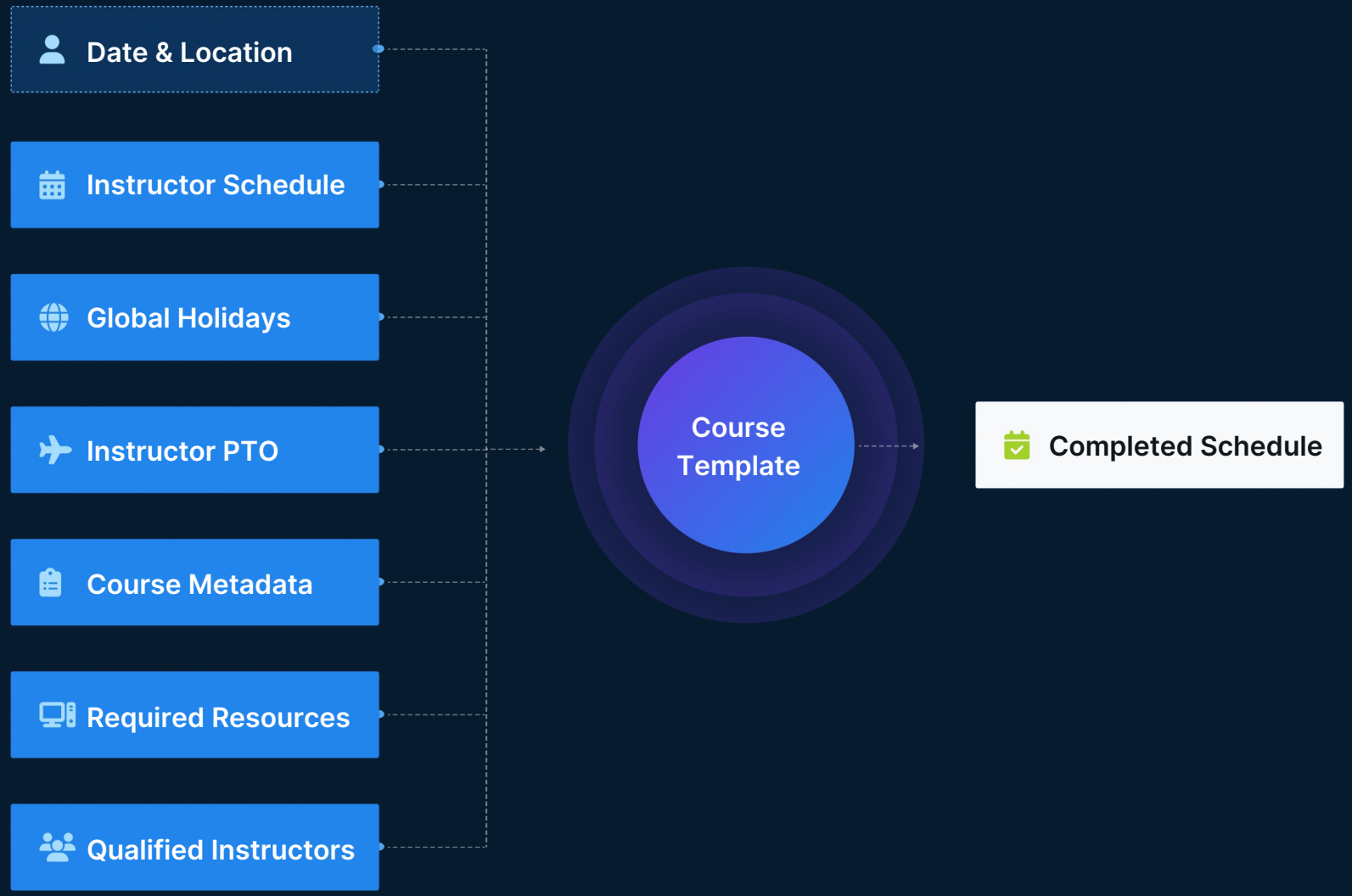
Course Creation

Templates check availability and requirements to prevent mistakes, standardize offerings, and save time.



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Course Templates Demo

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Course Templates: Impact

1. Dramatically reduce prep time
2. Ensures consistent event creation
3. Eliminates errors
4. Increases the quality of the training

Templates Are Great for Creating Individual Events, but What About Scheduling En Masse?

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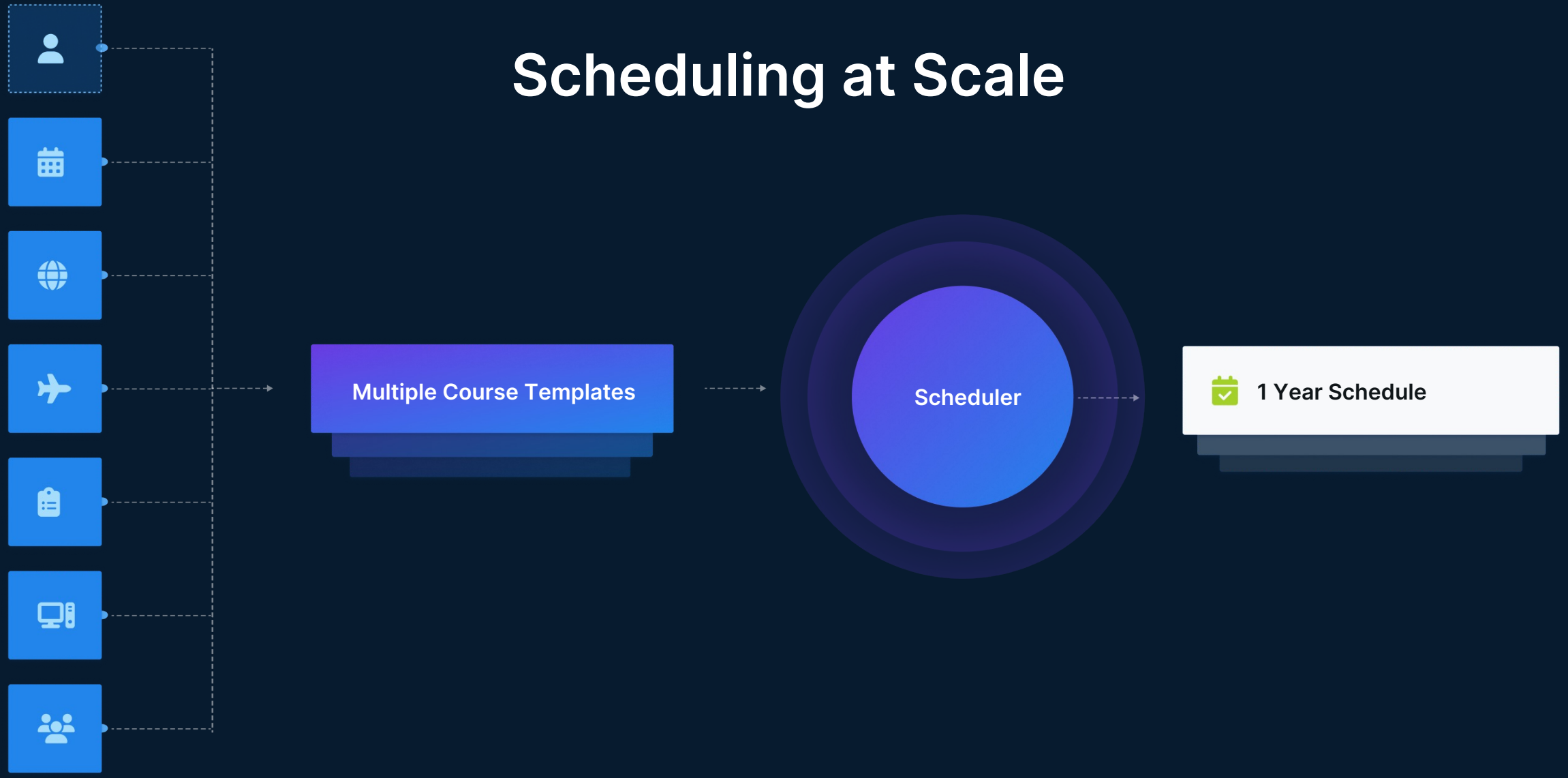
Scheduling at Scale



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Demo Scenario

Ally needs to schedule a series of pilot training courses over the next month in Boston.

These courses require **specific instructors** and **specialized equipment**. She needs to ensure that there's no instructor **scheduling conflicts** and that equipment is available for all the sessions.

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What We Are Scheduling

- 5 Flight Safety Courses
- 4 Instrument Navigation Courses
- 3 Emergency Landing Courses

Which Require:

- Graphical Flight Simulators
- Augmented Reality Headsets
- Specialized Instructors

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Scheduler Demo

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Impact

1. Eliminate **multiple inaccurate spreadsheets and multiple calendars,** when planning.
2. **Save Time** in Scheduling and Planning.
3. **One Central Place** to store and refer to Training Plans and Schedules.
4. **Quickly Visualize** a proposed schedule.
5. **Easily communicate** a proposed schedule to multiple stakeholders
6. **Save Time** (just one click!) creating Events in bulk.
7. **Easily Replan** or update a schedule if something goes wrong.

Scheduler: Impact

Large multinational customer schedules thousands of courses each year, across hundreds of Instructors, serving tens of thousands of students. Planning for next year involved 40+ people working 4-6 weeks.

Result:

- Reduced scheduling time to 1-2 people iteratively working for over a week
- Training team focused more on content and training delivery, less on scheduling
- Quality of training improves because the team has more time to work on it

Thanks!

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