PREPARING FOR THE NEW CPTD EXAM

July 9, 2020

atd

CERTIFICATION
INSTITUTE

What We'll Cover

▲ Steps to take before the exam

▲ Resources available for study

▲ Overview of the exam itself

▲ Candidates talk about their process

▲ Wrap-Up and Questions

How many hours of study have you done thus far for the CPTD Pilot?

▲ Just getting started - Less than 10

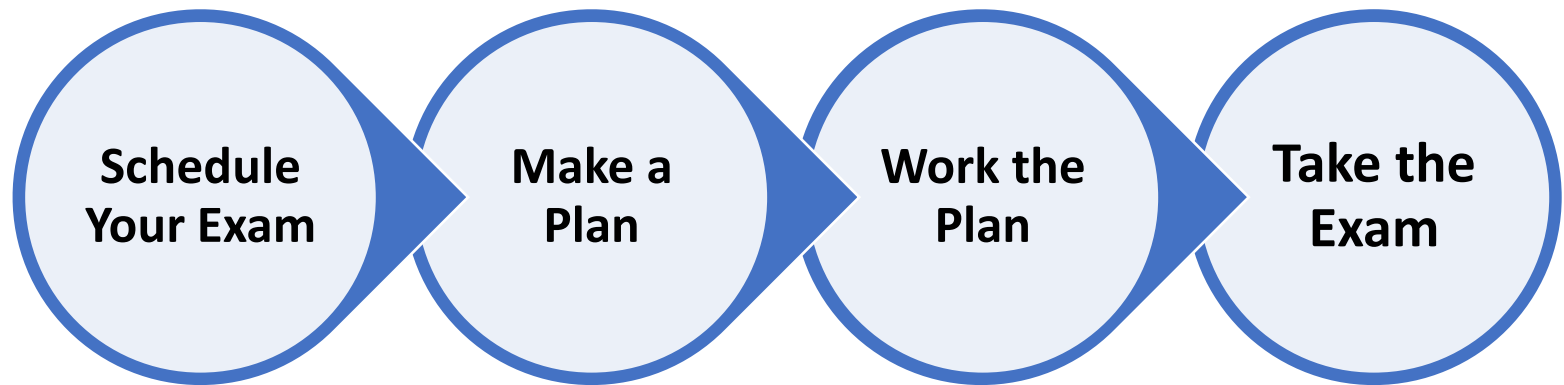▲ 10 - 20 hours

▲ 21 - 40 hours

▲ 41 - 60 hours

▲ 61 or more

1.

Steps to Take Before the Exam

Steps to Take Before the Exam

Schedule Your Exam → **Make a Plan** → **Work the Plan** → **Take the Exam**

Scheduling the Exam

Return to Candidate Portal and click "Schedule Exam"

Select exam options

CPTD_2020_08_01_EN: CPTD Exam

All fields are required.

How do you want to take your exam? Exam delivery option descriptions

○ At a local test center

○ At a home or office

Next

Scheduling the Exam

	At a Local Testing Center		At Home or Office
Pro	**Con**	**Pro**	**Con**
Structured setting	Public spaces are riskier for some people	Safer at home	Only one 10-minute break allowed
More frequent breaks (in addition to the formal 10-minute one built into the exam)	Limited appointments available	More appointment availability	Must have private space, good internet connection, and have no interruptions
	Have to reschedule 72 hours in advance or incur financial penalty	Can reschedule within pilot window up to appt. time without financial penalty	

Make a Plan / Work the Plan

Once the date is set, everything you do drives toward that goal.

Evaluate the resources you have to devote to studying: time/money/access

Do it!

Part of the deal for the pilot was that there are no transfers out to future windows if you come up on exam day and realize you're not ready.

EXAM DATE

2.
Resources Available for Study

Quick Poll

What are you using to study?

▲ TDBoK alone

▲ Resources from pilot package

▲ ATD Resources and study group

▲ ATD's course and pilot package

▲ Other (Chat them out)

FREE RESOURCES

CPTD Study Planning Guide

- Content Outline
- Gap Assessment
- Reference Resource List

Sample Questions

- 15 multiple choice questions and 2 case management questions

Candidate Preparation Groups

- LinkedIN CPTD Candidate Group
- ATD Chapters
- Other Candidates
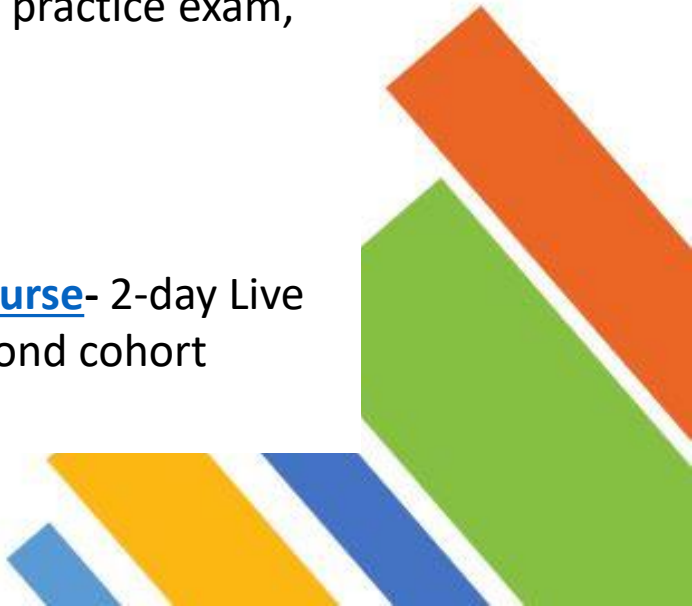   - Brandi Maynard
    - Craig Engstrom

OTHER RESOURCES

Talent Development Body of Knowledge (TDBoK)- Digital & Print

ATD's Preparing for the CPTD Course- On Demand/Adaptive

-includes digital access to TDBoK, full-length practice exam, access to a SME

-20% off now with Summer Sale

***Add-on Option:* ATD's Preparing for the CPTD Course-** 2-day Live Online with first cohort starting July 13 & 14; second cohort August 17 & 18

Dispelling Prep Myths

If I read the TDBoK alone and memorize all I can, I will be ready for the exam.
   The CPTD Exam does not test what's in the TDBoK. It's an assessment that puts your knowledge and experience to the test to pass an industry standard.

I have to buy and read all of the books in the Reference Resource List.
   Five of the books were part of the CPTD Pilot Package and cover a wide array of topics. If you need a deeper dive into a subject for which you have no background, a resource from the reading list is included to help you fill any gaps. Many can be included as an ATD Member benefit or borrowed from a library.

The ATD Prep Course is outdated.
   Instructional designers went to work late last summer designing a whole new learning experience from the ground up. It's all new content aligned to the new content outline and includes tons of resources that were suggestions from candidates who came before you.

3.
Overview of the CPTD Exam

Content of the CPTD

20% Personal Capability Content

45% Professional Capability Content

35% Organizational Capability Content

Multiple Choice Questions

Stem (Question) ➕ 4 Response Options

You pick one correct or best answer

Worth 1 point each

Can flag MCQs to review at the end of
the MCQ section

The New Case Management Questions

Imitates real-life; uses professional judgement to solve

Short background to set the scene

Multiple selection question where candidate must choose all acceptable responses. Correct responses will be scored as correct (+1); incorrect responses (or not yet correct) will be scored as incorrect (-1).

The question continues with the next event that happens in the scenario and the candidate is asked what should be done next and so on.

Candidates are not allowed to go back and change any responses during the course of answering these items.

Each case management question is worth multiple points.

Things to Know

- ▲ Content will be mixed and NOT shown in capability order.

- ▲ MCQs and Case Management Questions will be divided with an optional 10-minute break between.

- ▲ Remote Proctoring candidates will be limited to the one 10-minute break, those testing in a test center can break as often as they wish, but the clock will continue running.

Exam Math

90 MCQs in 95 minutes

➕

Optional* 10-minute break

➕

10 Case Management Questions in 75 minutes

180 minutes (3 hours)

* Candidates not taking the 10-minute break cannot add it back to exam

Things to Know

▲ Name on Test Authorization Email MUST match government-issued ID- *with a few caveats for COVID-19.*

▲ Access to an on-screen calculator, timer, and flagging feature to mark MCQ items you wish to review if time permits.

At a Local Testing Center

▸ Access to 2 pieces of dry-erase paper and marker for notes; cannot leave with them.

▸ Timer continues to run except for 10-minute break

At Home or Office

▸ Check-in Process for Remote Proctoring begins 30 minutes before appointment, is largely AI, and depending on the timing could take the entire 30 minutes.

▸ Except for the 10 minute break, you may not leave the confines of the video monitoring you

td.org/certification/remoteproctoring

After the Exam

▲ The pilot window is August 5 - September 30.

▲ <u>All</u> results are held and analyzed at the end of the window.

▲ A cutscore will be determined using certification industry standards and a team of subject matter experts.

▲ <u>Pilot candidates should expect their scores within 6-8 weeks after the end of the window.</u>

After the Exam

We Want to Hear from YOU!

In the weeks following the exam, watch your inbox for a survey to capture your feelings about the exam, how you prepared, and your general feedback about the program!

Scoring

▲ Score range will be from 200-800 with 500 being the passing point.

▲ Score reports of passers will include scaled score only.

▲ Score reports of those who are unsuccessful will receive scaled score and diagnostic feedback by Capability Domain.

▲ If unsuccessful, candidates may be eligible to retest in November-December window.

4.

Candidates talk about their process

Meet Our Panelists

- Brandi Maynard, PhD
- Noel Zykowski, APTD

Creative Study Strategies

- Find what works for you

- Write about it

- Brain tapes, mind maps & Roam

- Link it to your work & experiences

- Start or join a study group

- Create your own questions

- Materials from members of group

- TDBoK flashcards

Preparing for Case Management Questions

- Write your own case studies
- Identify SMEs in your study group
- Connect to your work
- Deconstruct sample questions
- What do you need to know to APPLY the knowledge?

Biggest Challenges

- Time

- Emotional energy

- Balancing study time with work, family & study group

- No one has taken this exam before

- Short time frame

Advice for Candidates

- Try a variety of methods to find what works for you

- Give yourself enough time to prepare

- Study with others

- Find your time of day and commit to it

- Eliminate what is interfering

- [Twelve-week year system]

- Stack your habits

5.

Wrap-up and Questions

Questions?

- Type your questions in the chat box
- If it's for a specific person, please mention that in your question

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